



**HEADQUARTERS PUERTO RICO WING  
 CIVIL AIR PATROL  
 UNITED STATES AIR FORCE AUXILIARY  
 PO Box 192460  
 San Juan PR 00919-2460**

**Budget  
 (FY 20\_\_)**

1. Unit name \_\_\_\_\_

2. Unit charter number \_\_\_\_\_

**3. Income:**

a. Account number	b. Description	c. Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**4. Total Income**      =====

**5. Expenses:**

a. Account number	b. Description	c. amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**6. Total Expenses**      =====

**7. Income less expenses**      =====

00.00

11. Approved by Unit Committee

_____ Chairperson	_____ Signature	_____ Date
_____ Finance Officer	_____ Signature	_____ Date
_____ Member	_____ Signature	_____ Date

12. Approved by PRWG:

_____ PRWG/ FM	_____ Signature	_____ Date
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## Puerto Rico Wing Form 6 – Instructions

### Budget

#### Instructions:

Budget must be completed for units below Wing level for the fiscal year period. A new PRWG Form 6 must be submitted if there is a change. This form will be submitted to the Director of Finance and a copy must be filed in the unit for periodically revision.

1. Unit Name (ex. Cristal III Cadet Squadron)
2. Unit Charter number (SER-PR-XXX)
3. Income
  - a. account number. (See chart account in CAPR 173-1)
  - b. description. (See chart account in CAPR 173-1)
  - c. amount
4. Add all items of income.
5. Expenses
  - a. account number (See chart account CAPR-173-1)
  - b. description amount (See chart account CAPR-173-1)
  - c. amount
6. Add all items of expenses.
7. Subtract expenses for income, the result should be 0.
8. Finance Committee signature and submit to PRWG Director of finance for approval.

